

# Treasurer

# White Swan Music and Arts



White Swan Music and Arts was registered as a Charitable Community Benefit Society in August 2025. Our mission is to purchase The White Swan, Charlton, and restore this much loved pub to generate income that will sustain our charitable purpose, creating a vibrant music and arts hub at the heart of Charlton Village. We are seeking the skills and expertise of an experienced financial professional to help raise and structure the finance required to purchase The White Swan as a sustainable long term community investment.

**About Us.** The Board currently operates at a strategic level, establishing the governance and organisational structures that will underpin a healthy long term organisation entrusted with the donations and support of local residents. As a newly formed Board, we currently have no paid staff, and our Directors are focused on income generation and community engagement. The Treasurer will play a pivotal role in building our strategic financial vision, strengthening decision making, and supporting effective financial governance.

**Our Vision and Values.** Our vision is to build vibrant, inclusive, and creative communities where everyone has access to music and the arts that inspire personal fulfilment and collective wellbeing. Our values guide everything we do. Creativity, celebrating the transformative power of the arts. Integrity, acting with openness, fairness, and purpose. Community, co creating projects with local people and partners. Responsibility, using resources wisely and ethically. Inclusion, prioritising accessibility and removing barriers to participation.

**Our Strategic Priorities 2026 to 27.** Strengthen financial sustainability through diverse income generation. Negotiate with the current owners to purchase The White Swan. Liaise with funding bodies, lenders, and investors to secure financial backing. Complete the purchase of The White Swan at a sustainable and responsible rate.

**The Role.** Position Treasurer and Chair of the Finance, Audit and Risk Committee, immediate appointment. Term one year until the organisation's first AGM. Board composition between six and ten Non Executive Directors with expertise across finance, arts management, creative industries, charity governance, education, and community engagement. Meetings include six Board meetings per year, plus committee meetings as required.

**[info@whiteswanmusicandarts.org](mailto:info@whiteswanmusicandarts.org)**



### **Key Responsibilities.**

Lead the team responsible for raising finance and negotiating the purchase of The White Swan.

Chair the Finance, Audit and Risk Committee, ensuring robust financial oversight, compliance, and risk management.

Provide strategic advice on financial planning, funding negotiations, and property acquisition.

Guide the Board in approving budgets, financial reports, and audited accounts compliant with Charity SORP and FRS 102.

Ensure compliance with the Cooperative and Community Benefit Societies Act 2014, the Charities Act 2011, and other relevant financial regulations.

Promote good governance and uphold White Swan's values and charitable objectives.

Support fundraising, enterprise development, and partnership building where appropriate.

### **Person Specification.**

Essential skills and experience include being a qualified accountant, chartered, certified, or with equivalent experience.

Strategic understanding of charity finance, risk management, and reporting.

Knowledge of community arts, education, or creative enterprise funding.

Familiarity with UK charity, cooperative, or community interest company governance frameworks.

Desirable experience includes grant management, investment strategies, or mixed income models, and understanding of the financial and operational challenges facing the creative and community arts sector.

Personal attributes include integrity and independence of thought, a collaborative and constructive approach to teamwork, commitment to equality, diversity, and inclusion, and enthusiasm for community creativity and cultural development.

Remuneration. This is a voluntary position. Reasonable expenses and agreed professional development support are provided in line with the Board's remuneration and training policies.

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